

Askham Bryan Parish Council

Annual Parish Council Meeting to be held on Thursday 6 May 2021 at 7pm using a remote access platform

AGENDA

1. To elect the Chair of the Council for the ensuing year and to agree that the duly elected Chair sends the Clerk a signed declaration of acceptance of office after the meeting.
2. To elect the Vice Chair of the Council for the ensuing year.
3. To consider membership of working parties.
4. To receive and approve where requested apologies for absence and to consider dispensation for Councillors unable to attend remote meetings.
5. To receive any declarations of interest not already declared under the council's code of conduct or members Register of Disclosable Pecuniary Interests and to receive and consider any applications for dispensation.
6. Public Participation.
7. To **approve and sign the Minutes** of the meeting of the Parish Council held on 18th March 2021
8. **Planning Matters**
 - a. **Planning Applications Received**
 - i. 21/00381/FUL - Pikehills Golf Club, Tadcaster Road – Two storey extension to accommodate entrance hall, office, storage and extension to balcony at first floor.
 - ii. 21/00497/FUL - Unused Land Adjacent To Hazelwood House Askham Bryan Lane - Consultation Email - Creation of access way onto site
 - iii. 21/00729/FUL - Town Farm, 116 Main Street - Single storey rear extensions following demolition of existing outbuildings
 - iv. 21/00740/FUL - Cherry Tree House, 68 Main Street - Detached garden room to rear
 - v. 21/00914/FUL - British Telecom Askham Fields Lane - Siting of 2no. shipping containers
 - b. **Planning Decision Notices Received**
 - i. 21/00027/FUL - Town Farm, 116 Main Street - Single story rear extension.
 - ii. 21/00040/FUL - West Barn, 9 Eastfield Farm, Moor Lane, Acomb - Access ramp to front – Approved but must be removed within three months of the current occupant leaving.
 - iii. 21/00423/TCA - 4 The Court, Main Street – Fell Yew; reduce line of Holly trees - tree works in a Conservation Area. – Approved.
 - iv. 20/00394/FUL - Askham Bryan College - Retention of 34 bed residential portakabin units for a further period of five years previously approved under application 16/02891/FUL – Approved subject to conditions.
9. To receive the **North Yorkshire Police Crime Report**
10. Ward Councillor's Report
11. **Other Matters**
 - 11.1 To consider assisting with the funding of the Village Newsletter
 - 11.2 To note that a new Code of Conduct has been produced and to consider whether to adopt this code or review the existing Parish Council Code of Conduct and to consider whether to wait until a Councillor has had opportunity to attend training.
12. To consider **financial issues** as below
 - 12.1 Bank Reconciliation – report on current finances
 - 12.2 Report of invoices to be paid
 - Clerk's Salary 01/03/21 to 31/03/21 plus deductions payable to HMRC.
 - Yorkshire Local Councils Associations - annual subscription - £209
 - Website - TEEC - migration of existing site to new site - two days at £220 a day - £440 + VAT = £528.
 - Grass Cutting of Recreational Area (1 cuts @ £52.50 done 31/3) and Play Equipment Inspections (7 @ £30 done 26/11, 16/12, 12/1, 25/1, 16/2, 18/3 & 31/3)

- 12.3 To note that the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2021 and to consider a resolution that the Chair and the Responsible Financial Officer sign the Certificate of Exemption noting that information required by Regulation 15 (2), Accounts and Audit Regulations 2015 be published on the authority website before 1 July 2021. The internal auditor was booked for 29th April 2021.
- 12.4 Formal approval of the 2020/21 Annual Governance Statement (AGAR 2020/21 Part 2).
- 12.5 Formal approval of Accounting Statements 2020/21.

- 13. To consider **Correspondence** received by the Clerk since the last meeting and agree further action where necessary (197-210) and to report on posts made on Facebook.
- 14. To receive the Action Tracker and note progress of previously agreed actions
- 15. **Dates of future meetings for 2021:**
The schedule of meetings following the third Thursday of the month pattern is 20 May, 17 June, 15 July, 19 August, 16 September, 21 October and 18 November. Legislation for remote meetings expires on 7th May

These meetings to be held at an appropriate venue

Below are the Zoom log-on details for the meeting

Topic: Askham Bryan Parish Council
Time: Thursday 6th May 2021 at 7pm

Join Zoom Meeting
<https://us02web.zoom.us/j/82864262170>

Meeting ID: 828 6426 2170
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